

## **Precautionary Measures and Guidelines for attending the 2020 Annual General meeting of Shareholders, regarding the outbreak of Coronavirus 2019 (COVID-19)**

Regarding to the situation of COVID-19 pandemic, there is limitation in seeking for appropriate venue for meeting arrangement while the company has greatest concern on the health and safety of all shareholders and participants in joining the 2020 AGM. Therefore, we have provided the Precautionary Measures and Guidelines for attending the 2020 Annual General meeting of Shareholders scheduled to be held on 19 June 2020 at 13.30 hours at the head office of the company, Thanapoom Tower, 1550 New Petchburi Road, Makkasan, Ratchathewi, Bangkok 10400 Thailand

1. Request for Shareholders' cooperation to giving a proxy to BANPU's Independent Director to attend the meeting on behalf of Shareholders To prevent and reduce the risk of spreading possibility of COVID-19 virus from the crowding of shareholders on the meeting day, the company asks for Shareholders' kind cooperation to grant a proxy to BANPU's Independent Director to attend the meeting. By sending the proxy form via reply-prepaid form or Company Secretary Department 28th Floor, Thanapoom Tower, 1550 New Petchburi Road, Makkasan, Ratchathewi, Bangkok 10400.

2. Shareholders are welcome to submit relevant questions regarding the meeting and agenda items prior to the meeting date through the following channels:

- **Mailing address:** reply-prepaid form or Company Secretary Department 28th Floor, Thanapoom Tower, 1550 New Petchburi Road, Makkasan, Ratchathewi, Bangkok 10400
- **Email :** [investor\\_relations@banpu.co.th](mailto:investor_relations@banpu.co.th)
- **Line Banpu- IR :** @banpu-ir

3. The company will live broadcast the meeting on the mentioned date and time via <http://www.stationg.com/banpu>

4. In the case that any shareholder or proxy-holder still wants to attend in person, the company would like to request attendees for cooperation to follow the company's measures as follows:

4.1 The Company has organized the meeting venue to avoid crowded meeting area with appropriate social distancing of 1.5 meters in various areas, which are temperature-screening points, document-checking points and registration counters, as well as limited number of 4 people in elevator each round and limited number of available seats in the meeting room for approximately 50 seats with specific seating number for each attendee. Therefore, each attendee is required to sit as specified for the benefits of the disease prevention or following up in case of any unforeseen circumstances. Once the seats are fully occupied, Shareholders, who attend the meeting in persons, are required to grant proxy to the Company's Independent Directors to attend the Meeting instead of participating in persons.

4.2 All Attendees are required to fill in the COVID-19 Infection Risk Screening Form before entering the venue, and for those attendees who have recently visited or returned from any disease infected zones as notified by the Ministry of Public Health, including those who have had close contact with those who have visited or returned from any disease infected zones, or being found of having risky symptoms such as fever, cough, sore throat, sneezing, runny nose, will not be allowed to attend the Meeting. The Company would ask for your cooperation to strictly follow the recommendations from our staff at the health screening point or attendee will be denied from entering the meeting. For those who cannot attend the meeting due to the reasons explained above are able to appoint the Company's Independent Directors as their proxies to attend and vote at the Meeting. Please also note that concealment of health information or traveling record could be considered as the violation of the Communicable Diseases Act B.E. 2558.

4.3 All participants must go through temperature screen all screening points at the main entrance, the registration and before entering to the meeting room

4.4 All participants must wear face masks at all time while attending the meeting and clean their hands with alcohol gel, provided by the Company at several service points.

4.5 Any inquiries of the Shareholders during the meeting will be in writing instead of using microphone

5. No food and beverages will be served to reduce the risk of the spread of virus

If there are many attendees or they arrive at the same time, there may be delay in screening and registration for the meeting. The company hereby apologizes for any such inconvenience that may arise.

If there are any changes in the situation or additional AGM-related measures from the Government Official, the Company will inform Shareholders via the Company's website [www.banpu.com](http://www.banpu.com) or [www.set.or.th](http://www.set.or.th). Please closely follow all news and information via mentioned channels.

Yours Sincerely,

Banpu Public Company Limited

Company Secretary Department :Phone: 0-694-6600 Ext: 6963, 6819